**December 8th, 2018**

Shohola Falls Trails End Property Owners Association, Inc. held a Board of Directors meeting in the Association Clubhouse on Saturday, December 8th, 2018 at 10:00a.m.

**ROLL CALL**

**ROLL CALL:**

**Officers Present**

President – Thomas Miller

Vice President – Jo-Ann Pollack

Secretary – GerryLynn Haak

Treasurer – Lori Ann Bush

**Members Present**

Michele Murphy

Patricia Carey

Vinny D’Eusanio Jr.
Robert Personette

**Members Excused**

Iris Altreche

**Others Present**

Richard Henry, Attorney

Mike Cheblowski, Chief Homeland Security

Christopher Conklin, Homeland Security

President Miller called the meeting to order at 10:00a.m. Called for a motion to approve the October 20, 2018 minutes.

**MOTION:** by Lori Ann Bush to accept the October 2018 minutes. **Second:** Patty Carey

**Vote:** All others in favor

**REORGANIZATION**

**MOTION:**  by Tom Miller to retain the 2018 officers for 2019

* Thomas Miller - President
* JoAnn Pollack – Vice President
* Lori Bush - Treasurer
* GerryLynn Haak - Secretary

**Property Owners time**

* Nothing to discuss

**Property Manager & Office Manager Report**

* No property manager at this time, report will be given at January 2019 meeting.

**Executive Session – Regular Session opened at executive session close**

**Security**

Christopher Conklin, Homeland Security

* 134 citations YTD, compared to 105 in 2017
* 2 stop work orders
* 1 trespassing citation
* 1 littering citation, a bag of garbage fell from a car onto route 6 after leaving TE

**Legal Report**

* Nothing new to report at this time

**Treasurer’s Report**Lori Ann Bush, Treasurer –

* On target. Asked for a motion to pay the bills

**MOTION:** by GerryLynn Haakto pay the bills. **Second:**  Jo-Ann Pollack **VOTE:**  All in favor

**Committee Reports**

Rules Enforcement Committee

Bob Personette

* Done for the year – will continue April 2019.

Concession/Bar

Jo-Ann Pollack, GerryLynn Haak–

* Liquor license renewed and submitted to PLBC for safe keeping until April 2019.

Entertainment

GerryLynn Haak –

* 2019 Recreation Calendar will be started in January.

Sewer

Bob Personette -

* New sewer plant is built, electrical work is being worked on and is set to be completed in January.

Maintenance

Thomas Miller -

* New service truck was purchased as discussed earlier this year.
* Water leak maintenance employee is to be hired.

Land Use

Thomas Miller –

* Minor issues are being noted, major issues are being addressed with warning or citations as needed.

By-Laws

Thomas Miller –

* To be continued in January.

Contracts

Thomas Miller, Lori Ann Bush –

* All contracts to be renewed were discussed and approved in last meeting.

**Old business**

Thomas Miller -

* DEP – Water usage, 1 major break (break was handled)

**New business**

Thomas Miller -

* New ADP time clock system proposed.
* New security cameras to be installed in office/board room/parking lot.
* All employees will now have to have a TE barcode on their car and drive through the barcode gate when coming in.

**2019 Board Meeting Schedule**

January 19th – 10am

March 16st – 10am

April 13st – 9am

May 18th – 9am

June 8th – 9am

July 13th – 9am

August 10th – 9am

September 21th – 9am

October 19th – 9am

December 14th – 10am

**MOTION:** by Jo-Ann Pollack to close the meeting at 1:15pm **Second:** GerryLynn Haak **VOTE:**  All in favor

Respectfully submitted,

Rachel Korenstein